



### IMPORTANT DATES

- ABVMA Registration Days – information on the dates should be available in early 2021. New members must attend within 12 months of registration.
- **Feb 15, 2021** – VTNE exam application deadline (to write March/May sitting)
- **June 15, 2021** – VTNE exam application deadline (to write July/Aug sitting)
  - For current info see [www.aavsb.org](http://www.aavsb.org)

### **2021 New AHT Graduate Membership Information – Spring 2021**

#### **Applying to the ABVMA and ABVTA**

Your student AHT membership with the ABVMA and ABVTA expires once you finish your AHT program and practicum. In order to practice as a Veterinary Technologist in Alberta, you must apply to become registered with the ABVMA and ABVTA. After you apply and all your documents are verified, you will be granted a Provisional registration (under supervision). Once you pass the VTNE, and the results are received by the ABVMA office, you will receive the full designation as a General registered veterinary technologist (RVT) in Alberta.

#### **Common questions about the application for registration with ABVMA**

The application for has two steps:

- **step 1 – submit online form**
  - Log in to your ABVMA Student Portal ([www.abvma.ca](http://www.abvma.ca) Member Login) and complete the “Provisional Veterinary Technologist Application for current year AHT Graduate” online form.
  - You will need to upload a scanned copy of your Birth Certificate, or Canadian Passport or SIN card inside the online form
  - At the end of the form you need to pay online via credit card for your 6 month Provisional ABVMA/ABVTA dues (\$188.85)
  - Check your email after submitting the online form for more instructions and a confirmation email. Check your spam/junk folder for an email from [loginhelp@abvma.ca](mailto:loginhelp@abvma.ca)
- **step 2 – submit your documents**
  - Print the “document submission sheet” that was emailed (pdf attachment in initial application email) to you when you submitted your online form, sign and date it, attach your documents to it and mail or courier to the ABVMA office.
  - You will need to send a notarized photo. Most applicants submit a passport or grad photo. A notary is typically a lawyer or law student, or someone appointed by the government as a notary, such as an MLA. The notary typically stamps/signs your photo stating that is a true likeness of “your first and last name”.
  - You will need to send a notarized copy of your AHT diploma (once available). A copy emailed to us directly from the school is acceptable, if your school is able to do so.



**Other Important Info about ABVMA application:**

- Applications will be kept as “pending” until all documents (including payment) are received. Once all documents are received by the ABVMA office, the application will be presented for approval. Once approved, an approval letter will be emailed to you.
- New grads that have submitted an application for registration (pending) can practice in an “AHT Student Capacity” until their application is approved.
- You do NOT need Letters of Good Standing from other associations (jurisdictions) if you are a new grad and have not been previously registered.
- If you do not have prior or pending charges or convictions, you do not need to submit a criminal/police check.
- It is mandatory that you attend Registration Day within 12 months of registration. The seminars were previously run in person, but will possibly be held as virtual/online. More info will be emailed to you once it is available.

Questions about registration with the ABVMA can be directed to:

**Email: [registration@abvma.ca](mailto:registration@abvma.ca)**

**Sandra Ward, Administrative Assistant, Member Registration, ABVMA**

**Direct: 780-784-5224**

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**Applying to write the VTNE Exam – this is a separate process than your ABVMA/ABVTA registration.**

What are the costs involved?

\$330 USD payable to AAVSB

Summary of the American Association of Veterinary State Board (AAVSB) VTNE information:

<http://www.aavsb.org/VTNE/>

**All questions about the VTNE exam should be directed to AAVSB - <http://www.aavsb.org/VTNE/>**

- To write the exam in Alberta, you apply directly to AAVSB (not the ABVMA).
- The VTNE is given in three windows which are about a month long. Applications are accepted all the time, and there are deadlines for each examination window. If you require special accommodations there is an earlier deadline.
- The VTNE is a 3-hour exam which consists of 170 multiple-choice questions. Your score on the VTNE is based on responses to 150 operational questions. The additional 20 pilot questions embedded in the test will not count toward your score, but are used for constructing future examinations.

**\*\*\*go to [www.aavsb.org](http://www.aavsb.org) for up to date info on the VTNE exam and deadlines\*\*\***



## VTNE Application, Document, and Refund Deadlines

*(Supporting documents due by deadline)*

<b>Online Application Window &amp; Document Deadlines</b> <small>(deadline is the last day of the application window)</small>	<b>VTNE Administration Windows</b>	<b>Retake Request Deadlines</b> <small>(for attempts over 5)</small>	<b>Deadlines for State/Provincial Credential Application</b>
Dec 15 - Feb 15	<b>Revised due to COVID-19: Mar 15 - May 31, 2021</b>	January 1	<b>May be earlier than AAVSB if state or province reviews eligibility.</b>  See the <b>Board and Agency Directory</b> for contact information.
Apr 15 - Jun 15	Jul 15 - Aug 15	May 1	
Aug 15 - Oct 15	Nov 15 - Dec 15	September 1	

- VTNE info in graphic above is current as of Feb 4, 2021 and subject to change by AAVSB.
- To take the VTNE, you must apply for eligibility and pay for the exam (\$330.00 USD).
- You will be asked to provide an official transcript from your school showing that you have graduated. Request this with your school. Transcripts need to be sent directly from the school to AAVSB by the application deadline.
- Once you are eligible for the exam, the AAVSB agency will contact you by email with information on how to schedule your appointment to write the exam.
- The exam is done at a PSI Exam Testing Center
- When you complete the exam at the Testing Center, you will get a preliminary pass/fail message on the screen.
- If you write your exam in Alberta (and indicate AB as your reporting jurisdiction), the AAVSB will also release your scores to the ABVMA once the test session is finished.
- **All questions about the VTNE exam should be directed to AAVSB - <http://www.aavsb.org/VTNE/>**